

TOWN OF DYER PARKS & RECREATION DEPARTMENT

1 Town Square Dyer, Indiana
(219) 865-2505 parks@townofdyer.com

Park Shelter Facility Permit Application

Organization or Group (if applicable) _____ Date of Rental: _____

Chairperson or President (if applicable) _____

Applicant's Name _____ Applicant's Date of Birth _____

Applicant's Telephone _____ Applicant's Email _____

Applicant Address _____

Facility Requested:

(Circle One)

◇ **Central Park** (900 Central Park Blvd. Seating for approx. 100)

◇ **Elmer Miller Park** (222 Schulte St. Seating for approx. 50)

◇ **Northgate Park** (609 Northgate Dr. Seating for approx. 100)

◇ **Pheasant Hills Park North** (Greiving St. & Nondorf Ave. Seating for approx. 40)

◇ **Pheasant Hills Park South** (Mary St. & Andrew Dr. Seating for approx. 100)

Rental Option Request:

(Circle One)

All Day Request

(Available Times 9am-Dusk)

3 Hour Rental

(Please call for available times)

Start Time: _____ Ending Time: _____
(No earlier than 9am) (Park closes at dusk)

Total Number of persons anticipated*: _____

*Rentals must seek special Park Board permission if the above anticipated number of persons is more than double the facility seating capacity.

Reason for Rental: _____

Electricity needed: YES NO

Fees:

Reservation Fee: \$ _____

Indiana Sales Tax: + _____

Clean up and damage deposit + \$50.00 (this fee is refundable to applicant upon Park Board approval if no damage and facility is cleaned up)

Total \$ _____

I understand that failure to abide by regulations adopted by the Dyer Park Board or failure to leave the facility used in a reasonable condition may result in a loss of my clean up and damage deposit and possible loss of future park privileges.

Signature of Applicant

Date

TOWN OF DYER
PARKS & RECREATION DEPARTMENT
1 Town Square
Dyer, Indiana 46311-1708
(219) 865-2505

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

NAME: _____
PLEASE PRINT (LESSEE)

DATE(S): _____
OF RENTAL(S)

TITLE: _____
IF APPLICABLE (LESSEE)

ENTITY NAME: _____
IF APPLICABLE (LESSEE)

RENTAL FACILITY: _____

For and in consideration of the rental by the Town of Dyer, Indiana, of one of the park shelters in Dyer, Indiana, to _____, Lessee, and other good and valuable consideration, the receipt of which is hereby acknowledged, Lessee agrees to assume liability for, and does hereby agree to indemnify, protect, save, defend (at Lessee's sole expense) and hold Lessor harmless from and against any and all liabilities, obligations, losses, damages, penalties, claims (including, without limitation, claims involving strict or absolute liability) actions, suits, costs, expenses, and disbursements (including, without limitation, legal fees and expenses) of any kind and nature whatsoever ("claims") which may be incurred, imposed on or asserted against Lessor, whether or not Lessor shall also be indemnified as to, or insured with respect to, any such claim by any person or entity in any way relating to or arising out of the lease of one of the park shelters by Lessee, and this indemnity/hold harmless agreement shall be binding upon the Lessee and the Lessee's heirs, executors, administrators, personal representatives, successors, and assigns.

SIGNATURE: _____
LESSEE

DATE: _____

SIGNATURE: _____
LESSOR (Town of Dyer staff – sign and title)

DATE: _____

Town of Dyer Parks & Recreation Department

1 Town Square

Dyer, Indiana 46311-1708

Park Facility Permit Regulations

1. The Park Permits are for the use of said park and shelter only during the dates and times shown. Northgate Park permit holders please note: The concession stand area must be made available to the general public. Washroom facilities, when open for rentals are also to be available for general public. No blocking of the concession area or washroom area. Clean up and damage deposit is refundable after inspected by Town staff and approved by the Dyer Park Board. Please leave the pavilion in a clean condition when you leave at the end of your picnic. You will be charged for any clean up and/or damage as department notes. Refundable deposits are paid by claims (this process, depending when meetings fall, may take up to 60 days) through Park Board meetings. Refunds will be mailed unless other arrangements are made in advance.

2. Should you wish to cancel your park reservation, you need to inform the Dyer Parks & Recreation office as soon as possible. The Dyer Park Board has a refund policy in place to govern any potential refund requests. This policy is available upon request.

3. When you reserve a shelter, the park facilities may be used but many times are permitted for park programs or other users such as Dyer Kickers, Dyer Girls Softball, etc. If there is not a park program or permitted use, the facilities are available on a first come, first served basis.

4. We ask that you give the most accurate count of people you can so we can provide a sufficient amount of trash receptacles for you and your guests.

5. You can begin festivities at 10 AM (you can start setting up at 9am) and use the facilities until dusk. This will give us enough time to check for any damage done before or after your picnic as well as clean from the previous day's picnic.

6. Pets can be brought to the park but must be kept on a leash and with a handler at all times. The actions of the pet are the responsibility of the pet owner. Pets must be cleaned up after.

7. Alcohol is not permitted at the park shelters.

8. The lake at Pheasant Hills Park has been closed to fishing and all other water recreation due to on-going high levels of bacteria.

9. The operation of miniature motor driven airplanes, rockets and/or automobiles is expressly prohibited unless otherwise permitted by the Parks & Recreation Board. The playing of golf and driving of golf balls is also prohibited.

10. VANDALS OF ANY PARK PROPERTY WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

11. Established parking areas shall be used for all vehicles that are parked on park property. At no time shall areas that have grass, shrubs, etc. be used for parking.

12. Temporary structures (such as tents, "moonwalks", dunk tanks, etc.), may be erected with **prior department approval**. Detail on the permit application if you plan on having any temporary structures. **It is the permit holder's responsibility** to have the company supplying any structures supply a certificate of insurance to the Dyer Parks & Recreation Department naming the Town of Dyer, Parks & Recreation Department as an additional insured at least 7 working days prior to erecting any structure. The Town of Dyer, Indiana, and Department of Parks & Recreation are not responsible for damage to temporary structures occurring in any of the parks or for liability damage to persons, property or other as a result from same structures.